

PALS Plus Technical Services Committee Meeting Minutes: 2023

The Technical Services Committee meeting was called to order via Zoom on Tuesday, September 19, 2023, at 10:03 a.m. by Kristin Blumburg

Present: Kristin Blumburg (PALS Plus, Chair), Heather Caldwell (Ringwood), Cindy Corbett (Verona), Patricia Joyce (Woodland Park).

Absent: Sawyer Conlon (Cedar Grove,) Laura Pluymers (Bloomingdale,) Janine Rinaldi (Wayne)

Approval of minutes: Minutes from Aug. 15, 2023 approved.

Correspondence: None

Old Business:

Kristin has sent our proposal to standardize magazine linking to Luca Manna to be presented to the general membership meeting at the end of the month.

Kristin and Cindy will present a popup workshop on basic linking on September 26. Kristin will send out email invitations and reminders at the end of this week and the beginning of next.

New Business:

We discussed the details of the upcoming Tech Summit.

Time and Location: We selected Wed., Nov. 15 from 10:00-12:00, with breakfast refreshments served 9:30-10:00. Kristin will inquire about using the community room at Clifton Library.

Format: Introduction with a quick whole group overview, followed by small group stations, where participants rotate through approximately every 15-20 minutes. We wanted more time than 10 minutes so that participants can practice, ask questions and discuss unusual situations, like linking travel serials, manga serials versus graphic novel monographs, and using JuliusF to add “things” to the catalog.

Review of Survey: The results of the survey to libraries showed that most libraries want training on Blue Cloud Analytics, followed by these Workflows tasks (in order of priority/frequency): transferring records, linking serials, linking DVDs, adding brief records, on-order records, and basic searching and linking.

Possible stations: Blue Cloud Weeding Reports, Blue Cloud Mislinked Report, Blue Cloud Mismatched Report, Transferring Records, Linking Serials, Julius F (brief records.) We can modify these according to committee member strengths. The blue cloud training is the most important. Demonstrating Transferring records in Workflows is a challenge because we may need to create dummy records or Kristin will have to demonstrate transferring between libraries, which individual libraries cannot do.

Equipment: We took stock of equipment needed. Kristin will look into finding 1 laptop for presenting to the whole group. Pat has at least one laptop with WorkFlows on it. Heather will check if Ringwood still has a laptop with WorkFlows. We would need at least 1 for each station presenting WorkFlows tasks. Heather has 8 Chromebooks that can be used for the Blue Cloud stations and for participants to practice running reports for their libraries.

Adjournment: 10:47 a.m.

Next meeting: Tuesday, October 17, 2023 at 10:00 a.m. via Zoom.

Respectfully submitted by Heather Caldwell