PALS Plus Circulation Committee

Thursday, August 17th, 2023 – 2 PM
Via Zoom
https://us02web.zoom.us/j/89223982023

AGENDA

Welcome

Agenda review

Volunteer for meeting notes

Review last month's minutes

In progress

- Core documents
    - Registering Users at Pals Plus Libraries – Laure Barrett & Marianne Purcaro
        - Noncirc – to be reviewed by the Committee
        - Paid – Joe DeCesare
        - Hudson County – Carolyn Marrin & Luca Manna
        - Open – Laure Barrett & Marianne Purcaro
        - Temporary – Laure Barrett & Marianne Purcaro
        - WPU – Luca Manna
    - Registering Users at PalsPlus Libraries Table – Laure Barrett & Marianne Purcaro
    - Renewing Cards for PALs Plus members – Joe DeCesare & Lois Pasanda
        - Updating language for renewal of library cards
    - Modifying A User Who Moves Between Towns – Carolyn Marrin
    - Holds Procedures – Luca Manna & Laure Barrett
- Core Skills for Circulation – If you were training someone in circulation, what are the things that person needs to know.
- Assumed Lost & Overdue Notices Report – Updates?
- Email Notice Sent Two Weeks Before Cards Expire – Updates?

New stuff

- Circulation Best Practices Schedule
    - Unfillable Holds Document & Report

Anything Else?