

Pop-up Workshop with Passaic County One Stop Career Center

April 26, 2022

People often come to the library seeking help with cover letters, resumes, applying for jobs online, and looking for ways to improve their employability by learning new skills. While we are capable and willing to help library patrons with the basics of job searching, it's also important for us to know where we can refer patrons who need more help than we can provide in a basic reference interview.

That's where the New Jersey One Stop Career Centers come in. Each county in New Jersey hosts a One Stop Career Center. In this pop-up workshop you'll meet the people who work at the Passaic County One Stop Career Center. They'll introduce you to some of the programs and resources they provide for job seekers, including Metrix Learning, an online tool that all job seekers can use to gain and improve necessary job skills. They'll also show you how to help a patron register to take advantage of the services they offer.

This pop-up workshop was held via Zoom on Tuesday, April 26th and recorded. It was led by Sofia Comas-Phillips, Deputy Director of the Passaic County One Stop Career Center.

The website is: <https://pcwdc.org/> and can be translated into over 100 languages.

How it works:

You don't necessarily need to "qualify for services" to access many of the resources available at the One Stop Career Center.

All New Jersey residents have access to the free Metrix Online Learning platform provided by all One Stop Career Centers: <https://pcwdc.org/metrix-learning/>

Anyone can view a link to the job recruiting events that are posted here:

<https://pcwdc.org/category/events/>

People interested in services or job training assistance should fill out an online Intake Assessment Form, available here: <https://pcwdc.org/new-jersey-intake-and-assessment-form/>

- If the person is not computer literate and would like to fill out the form by hand, you can print it for them. Then have the patron call 973-340-34000, then you can help the patron scan and email the completed form.
- Someone from PCWDC will contact the job seeker within 48 hours and help them begin the process of getting assessed and pointed in the right direction.