



## **Technical Services Committee**

### **Meeting Agenda**

**Date/Time:** Wednesday, March 21<sup>st</sup>, 2018 10:00am

**Location:** Bloomingdale Public Library, 101 Hamburg Turnpike, Bloomingdale, NJ 07403

**Anticipated Attendees:**

Nick Bastean, Carla De Luise, Laura Henderson, Pat Joyce, Jennifer Larrinaga, Carol Loden, Paddi McClure, Luca Manna, Laura Pluymers, Annette Sellars

**Objectives:**

- 1. Host Technical Services Summit**
  - a. Review of 2011/2013 Summit Materials
    - i. Discuss changes requiring summit coverage
  - b. Blue Cloud Pamphlet
    - i. Topics
  - c. Create & Assign (Where Necessary) Summit Preparation Tasks & Checklist
- 2. Technical Services Training Manual**
  - a. Draft Table of Contents
    - i. Basic
      1. Core Concepts Every Linker Should Know
    - ii. Advanced
  - b. Structure of Manual
- 3. Continue to Identify Cataloging Duplication and Workflow Issues**