

PALS PLUS Information Management Committee Meeting Minutes: 2019

The Information Management Committee meeting called to order at Clifton Public Library on Thursday, March 7, 2019 at 2:29 p.m., by Michael Drazek.

Present:

Michael Drazek        X    
Precious Mack          X    
Luca Manna            X  

Anne Schapiro        X    
Mary Wilson               

APPROVAL OF MINUTES: January 3, 2019

Correspondence: None

Old Business:

The committee continued to look at the PALS Plus Resource Central WordPress test site at <http://pprctest.palsplus.org>.

New Business:

The committee will try to keep consistency throughout the site by utilizing the featured content boxes where appropriate.

Luca will look for more graphics for the featured content boxes. Graphics are needed for Committees and Reference Committee. Additionally, updated graphics for Teen and Youth Services committees will be needed.

Precious suggested changing membership to a list of members for the specific committees.

Anne raised the concern of how the site looks and works with different browsers. There was concern that some features were not working correctly in Internet Explorer compared with how they worked in the Chrome browser.

Precious advocated using accordion menus for agendas and minutes in the committee sections. This could also be used in the Executive Board section.

Precious had added a calendar plug-in, so that PALS Plus events can be listed, including meetings, programs and workshops.

Looking at the landing pages for the committees, it was decided to change the layout a little bit and try to make better use of the space. The committee charge, core documents and membership would reside on a single row. The second row would be used for displaying the minutes and agendas using accordion menus.

Adjournment: Time 3:50 p.m.

Next meeting: Thursday, April 4, 2019 at 2:15 p.m. – Clifton Library

Respectfully submitted,

Michael Drazek