

## **Circulation Committee Meeting Minutes**

**January 31, 2019**

In attendance: Laure Barrett, Joseph Decesare, Barbara Licitra, Janine Rinaldi and Luca Manna

Absent: Cindy Corbett and Francine Falcone

Approval of minutes of December 13, 2018.

TV series launch began January 22, 2019 extending those item types to 14 day loan period.

Calendar of dates for 2019 meetings:

(no February meeting)

March 7, 2019 10:00 am at Wayne library

April 18, 2019 2:00 pm at Bloomingdale library

May 9, 2019 10:00 am at Clifton library

June 6, 2019 10:00 am location tbd

July 18, 2019 2:00 pm at Bloomingdale library

August 29, 2019 2:00 pm at Bloomingdale library

September 19, 2019 10:00 am location tbd

October 17, 2019 2:00 pm at Bloomingdale library

November – Circulation Summit

December 5, 2019 10:00 am location tbd

Some locations to be determined

Discussions as to charges for this calendar year; tips/tricks (reminders), texting feasibility for notifications, reviewing core documents and make any updates/changes and preparation for fall circulation summit.

Discussion as to language listed when patrons attempt to renew materials that can no longer be renewed. We will look into this and discuss at our next meeting.

