Registering the ILL User

1. Search the database to make sure the ILL site has not already been registered in the system.
2. For each new ILL registration:

   - Name: example *Library* [last], *Name* [first]
   - ID: user barcode or unique ID; most ILL users are assigned a barcode of the library that registers them
   - User Library: Your PALS Plus library
   - Profile Name: ILL
   - Privilege expires: NEVER
   - User Cat 1: Z-ILL
   - User Cat 2: DO NOT CODE
   - User Cat 3: DO NOT CODE
   - User Cat 4: DO NOT CODE
   - Address 1: Library address, etc.