<u>PALS PLUS Information Management Committee Meeting Minutes:</u> 2018

The Information Management Committee meeting called to order at Clifton Public Library on Thursday, July 5, 2018 at 2:26 p.m., by Michael Drazek.

Present:

Michael Drazek	X	Anne Schapiro	X
Precious Mack		Mary Wilson	X
Luca Manna	X		

APPROVAL OF MINUTES: June 7, 2018

Correspondence: None

Old Business:

The committee continued to look at the PALS Plus Resource Central WordPress test site at http://pprctest.palsplus.org.

Committee members had uploaded PDF files of various committee agendas and minutes from the past year. There was discussion and clarification on the process.

The layout of pages and formatting for menus was discussed. One of the goals is to make finding information simple and useful. The committee landing page layouts will be examined and a few options will be developed.

New Business:

The committee discussed testing and soliciting feedback on the progress of PALS Plus Resource Central. Members will think about questions and areas on which they would like feedback.

Adjournment: Time 3:30 p.m.

Next meeting: Thursday, August 2, 2018 at 2:15 p.m. – Clifton Library

Respectfully submitted, Michael Drazek