

**PALS Plus General Membership Meeting
April 27, 2017
Clifton Public Library - 10:15 a.m.**

MINUTES

Business Meeting

Sunshine Law – The sunshine law has been satisfied.

Call to order

The PALS Plus General Membership Meeting was called to order at 10:20 a.m. by President Jody Treadway (Wayne) at Clifton Public Library. In attendance were Patti Perugino (Bloomingdale), Catherine Wolverton (Cedar Grove), Candice Brown (Clifton), Brianne Colombo (Fairfield), Christine Pelchat-Miller (Little Falls), Susan Serico (North Haledon), Michele Fornal (Passaic), Cindy Czesak (Paterson), Michael Drazek (Pompton Lakes), Elise Bedder (Ringwood), Gillian Buonanno (Wanaque), Ricardo Pino (West Milford), Linda Hoffman (Woodland Park), Luca Manna (PALS Plus), Kathy Shalk-Greene (LibraryLinkNJ), Mariela Perez Trejo (4Cs of Passaic County). Caldwell, Passaic County Community College, Haledon, Totowa and Verona were not represented.

Approval of the minutes of the March 23, 2017 meeting

Mr. Pino made a motion to approve the minutes of the March 23, 2017 meeting. Ms. Pelchat-Miller seconded the motion. The minutes were approved unanimously with amendments. Ms. Czesak abstained.

Public Petitions and Requests

Ms. Czesak made a motion to open the public portion of the meeting. There were two members of the public in attendance.

- Guest speaker Kathy Shalk-Greene – LibraryLinkNJ Executive Director
- Guest speaker Mariela Perez Trejo - 4Cs of Passaic County, Inc., Parent Services Manager

President's Report— Jody Treadway

- Ms. Treadway is very proud of the great work the PALS Plus Committees are doing. She is looking forward to the “Treasure Map of Landmarks” program.

Treasurer's Report—Christine Pelchat-Miller

Ms. Pelchat-Miller reviewed the balance sheet and budget vs. actual income for March and stated that we are financially in line for this time of year. She noted the transfer of funds from reserves to the operations account occurred in order to pay for Zinio for Libraries. Also E-Rate funding was received so there is a credit balance in group purchases (members will be billed for equipment in the 2nd quarter billing in April), telecom for members and telecom for PALS Plus. Mr. Pino made a motion to approve the treasurer's report. Ms. Perugino seconded the motion. The treasurer's report was approved unanimously.

Executive Director's Report—Luca Manna

- Mr. Manna announced that the catalog and metadata position has been filled with a May 8th start date. The duties of the new employee were discussed, including regaining the integrity of the catalog.
- On May 1st the renewal period for new DVDs will increase from 1 week to 2 weeks and the fines will be lowered to 50 cents.
- Mr. Manna examined the landscape of the SirsiDynix contract renewal and recommends 5 years as ideal. The proposal has been sent to SirsiDynix and is going through the management chain.
- The COSUGI conference attended by Mr. Manna in April proved to be a means of reestablishing relationships with SirsiDynix representatives. He is working on establishing a New Jersey local users group in order to discuss the state of affairs and have a collective voice regarding issues. Mr. Manna described future tools presented at the conference which included the suite of BLUECloud Products (Analytics, Circulation & Cataloging, Mobile, Visibility, and Digital Academy).

Committee Reports

- Public Relations Committee – Ms. Hoffman discussed several new programs including the Treasure Map of Landmarks program in which patrons will visit landmarks on the map and enter into a drawing for a prize. She urged members to speak to their library boards, town councils and school boards regarding contacting our state representatives to support adding a ballot for the Construction Bond Act.
- Information Management Committee – Mr. Drazek thanked the membership for participating in their recent survey and discussed results. The committee identified areas of concern causing most issues with the wiki and categorized them. Future survey results will be used to help determine what is needed from a PALS Plus information source, ways to improve the wiki or replace it.
- Youth Services Committee did an amazing job presenting “Escape NJLA” at the NJLA conference last week. The interactive presentation included a scavenger hunt and skyping with author Chris Grabenstein. Kudos to Bernadette Titterington (Wayne), Linda Belen (Little Falls), Gloria Abero (Clifton) and Annemarie Shapiola (Totowa). PALS Plus is proud of your representation.
- Tech Services Committee is actively looking at ways to address the consistency issues in our cataloging and linking practices. Additionally, the committee is exploring database maintenance related data needs that could be met using BLUECloud Analytics.

Old Business – There is no old business.

New Business – There is no new business.

Announcements

- After 31 years Ms. Cindy Czesak is retiring on October 31st.
- Ms. Candice Brown is retiring on September 1st so this is her last membership meeting. Justine Tomczak will be Clifton's next director.



292 Piaget Avenue, Clifton, New Jersey 07011

- Mr. Pino announced that West Milford's new building ribbon cutting is scheduled for Saturday, June 3rd.

Adjournment – Ms. Czesak made a motion to adjourn the meeting. Mr. Pino seconded the motion. The meeting was adjourned at 12:07 p.m.

Next Scheduled General Membership Meeting – September 28, 2017 at Wayne Public Library

**PALS Plus Special Executive Board Meeting
April 27, 2017
Clifton Public Library - 12:15 p.m.**

MINUTES

The PALS Plus Special Executive Board Meeting was called to order at 12:15 p.m. by President Jody Treadway (Wayne) at Clifton Public Library. In attendance were Patti Perugino (Bloomingdale), Christine Pelchat-Miller (Little Falls), Cindy Czesak (Paterson), Ricardo Pino (West Milford), and Luca Manna (PALS Plus).

Ms. Czesak made a motion to approve Carla DeLuise for the cataloging and metadata position at PALS Plus. Mr. Pino seconded the motion. The board approved the motion unanimously.

The meeting was adjourned at 12:20 p.m.